

**BY-LAWS OF THE CANADIAN SCHOOL OF NATURAL NUTRITION
3393291 CANADA INC.**

CODE OF ETHICS

FOR REGISTERED HOLISTIC NUTRITIONISTS

The Canadian School of Natural Nutrition has as its mission the education of the individual in the principles of holistic health care and the principles of natural nutrition, to further the well-being of people and the healing of planet Earth. To this end, a graduate of CSNN as a Holistic Nutritionist/Holistic Nutritional Consultant agrees to:

1. Maintain an interest in the well-being of all human beings, regardless of color, creed or nationality, and in the care of planet Earth.
2. Respect the right of his/her client as an individual in all respects, as to personal tastes, morals and social values.
3. be non-judgemental as to the life values and experience of the client.
4. Treat the client under all circumstances with due concern for the dignity of the individual.
5. Respect the confidential nature of his/her relationship with the client and protect the confidentiality of assessments and recorded documents.
6. guide and counsel his/her client in the best way to achieve optimal health through natural nutrition, but always respect the right and need for the client to make the final decision in all wellness plans.
7. Teach the client to accept responsibility for his/her own health choices and actions.
8. Accept full responsibility for the consequences of his/her own acts.
9. Provide professional services only in those areas in which s/he has competence and training.
10. Recognize the need to work co-operatively with other disciplines, holistic or allopathic, to best serve the client's need, respecting the unique contribution of each discipline.
11. Respect differences of opinion and exercise tact and diplomacy in interpersonal relations.
12. Resolve to improve and maintain his/her professional competence in the field of natural nutrition and holistic health care.

Signature of Student

Privacy Policy

As a student your name, address, and phone number are kept on file to serve as identification and contact information. Your birth date is documented for admission requirement purposes (in some provinces a copy of proof of identification is kept on file). Your student number is kept on file as a reference. Your information is used to process invoices and receipts. Documentation pertaining to advanced standing is also kept on file. Grades are kept on file indefinitely, in hard copy and electronic format.

These files are confidential and are available only to CSNN Branch Managers, CSNN administrative staff, the Director, the Registrar, and the student. Students wishing to view their file may do so under supervision. This must be prearranged with the Branch Manager. The law prohibits CSNN Instructors, Managers or administrative staff from disclosing grades, exams, attendance or any information to anyone except the student. Grades will not be disclosed on the telephone or by email. Information may be transferred when a student transfers to another CSNN branch.

When you graduate your student number, contact information and graduation details are put on a database so that CSNN can mail you your transcript and so that CSNN can keep you on the official graduates list. Your information remains on the database (as per ministry regulations) so that CSNN can contact you. This information may be shared with the CSNN Alumni to confirm information in the RHN registry.

Job information registry forms returned by graduates are kept on file so that when CSNN is notified of a job opportunity this information is communicated to graduates. These files are kept active for at least six months.

At times CSNN may conduct surveys. The purpose of these surveys is to better serve the needs of students, and to maintain the quality of the curriculum and administration of the school. These surveys are kept on file for future reference.

There are rare instances where CSNN may collect, use or disclose your personal information without your consent as required and permitted by law, for example 1) to collect a debt owed to us; 2) to meet government tax reporting requirements; and 3) to comply with an order made by a court.

CSNN takes precautions to protect your personal information against unauthorized access. However, should you have any concerns regarding the collection or use of your personal information, please contact CSNN's Privacy Officer, Rose O'Leary at (905) 737-8729 or 1-800-569-9938.

CSNN's website may have links to other Internet sites owned and operated by third parties. Even though CSNN tries to link to sites that share our high respect for privacy, CSNN is not responsible for the content or the privacy practices of other organizations. We suggest you review the privacy policies of other organizations before providing any personal information. CSNN has the right to update this Privacy policy from time to time.